

Sensation and Perception Psychology 312

Absence Report Form

Name: _____

Date(s) Missed: _____

Instructions (check off each to confirm you have completed the form):

- 1) On the bottom half of this form (below), **briefly explain** the purpose of (or reason for) the absence. Is this your first day back to class? If not, then also include an explanation for why documentation was not provided on your first day back.

- 2) Attach official documentation for your absence. Documentation **WILL NOT** be accepted if it does not include: the exact dates of the absence, contact information for the relevant official (e.g., physician, coach, military supervisor, etc.), and a clear description of the purpose of the absence. (NOTE: If the absence is due to a health problem, and diagnosis/treatment was at the **SIUC Health Center**, you must obtain a signed note from your doctor or physician's assistant. A **walk-out statement will not be accepted.**)

- 3) If you have any **class activities or exercises** that you were not able to turn in during your absence, please attach.